



The Rotary Foundation of Rotary International District 9320 Foundation Committee

Chairman: Foundation

PDG Ron Stevens
Tel: 051 933 3727
Fax: 051 933 3725
Cell: 082 888 0550
e-mail;
rons@intekom.co.za

Chairman: Group Study Exchange

PDG Jaap Steyn
Tel: 056 343 1341
Fax: 086 652 5145
Cell: 082 396 8555
e-mail;
jaapsteyn@mtnloaded.co.za
PO Box 655,
Viljoenskroon
9520

Chair: GSE Incoming teams

PE Kim Steyn
Tel: 056 343 1341
Fax: 086 652 5145
Cell: 083 425 6341
e-mail;
jksteyn@vodamail.co.za

Chair: GSE Outgoing teams

PP Alan Reynolds
Tel: 041 992 5805
Cell: 082 556 4585
e-mail;
alanreynolds@telkomsa.net



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From: The Group Study Exchange Chair : Jaap Steyn

GROUP STUDY EXCHANGE OUTBOUND 2010-2011

District 7850 USA / Canada
4 May 2012 – 4 June 2012

To all Assistant Governors and Club Presidents

CALL FOR TEAM MEMBERS FOR THE GSE TOUR **to District 7850 in USA & Canada.**

Clubs are invited to seek applications from suitably qualified persons for the above GSE tour and to select their candidates to go to area selection interviews which will be convened by the Assistant Governors in each area. I should like to appeal to **all** clubs to advertise these GSE tours and "head hunt" potential team members who would benefit from these vocational experiences abroad. **This may be our last vocational exchange of the type we are accustomed to as requirements for team members have changed.**

Applicants for Team Members must be:

Citizens of South Africa or Lesotho who either work or live in District 9320 and who are between 25 – 40 years old.

(An applicant may not turn 25 after or 40 before 4 May 2011.)

To fulfil the rigorous and extensive demands of international travel and active participation in multi-week activities candidates must also be:

- in good health;
- neat in appearance;
- able to express themselves clearly and logically;
- of sound general educational background and cultural awareness;
- interested in and clearly enthusiastic about their chosen vocations, and in possession of outstanding vocational skills;
- able to benefit from vocational visits in the chosen countries;
- employed on a full-time basis in their chosen professions for a minimum period of **two** years prior to leaving on the exchange;
- able to travel for the full tour with their employer's assent;
- open minded, tolerant and flexible;
- able to receive, already in possession of, a visa to the host countries;
- able to depart from the same location in South Africa and on the same date as the rest of the team.

Suitable Rotaract members should be encouraged to apply for team membership.

INELIGIBILITY RULES

The following are **not** eligible for team membership:

- A Rotarian or honorary Rotarian, a member of a Provisional Rotary Club or an employee of a Rotary club or district or of Rotary International;
- Any Rotarian's, honorary Rotarian's, or Rotary employee's spouse, or lineal descendant (child or grandchild by blood), or stepchild (legally adopted or not) or spouse of a lineal descendant;
- A spouse of another team member;
- The spouse, or lineal descendant (child or grandchild by blood), or stepchild (legally adopted or not) or spouse of a lineal descendant of a former Rotarian, Honorary Rotarian or Rotary employee who has resigned for the express purpose of allowing an ineligible candidate to become a team member.

(A former Rotarian must have been resigned from Rotary at least three years before the date of application for him or her or any of the previously mentioned ineligible persons to be eligible for team membership.)

TEAM MEMBER APPLICATIONS MUST INCLUDE:

1. A **team member application form** which can be downloaded from the Rotary International website. <http://www.rotary.org/en/AboutUs/SiteTools/DownloadLibrary/Pages/rifdefault.aspx>
Type **161 EN** into the block that appears at the top right hand side of this web page and click on the magnifying glass icon You will then be offered the chance to open a PDF or Microsoft Word edition of the form.
We request that applicants use the Microsoft Word edition. (Please note this covers 5 pages)
 2. An **Essay of Intent**, not exceeding one A4 page (minimum font size 11) following the instructions given in the application form.
 3. A brief **Curriculum Vitae** not exceeding one A4 page (minimum font size 11)
- Candidates and those on the interviewing panels are also encouraged to download document **160 EN** and **164 EN** from the same website for details on the programme.

THE SELECTION PROCESS

NOTE:

- **No Rotarian may serve on more than one selection panel - club, area or district.**
- An applicant that has NOT been through the club and area interview process will NOT be accepted for an interview at district level, no matter how good the candidate may be.
- Candidates must be informed at club and reminded at area level that the interviews will be held **near Colesberg from 12h00 on the 3rd to 14h00 on the 4th of December 2011.**

CLUB SELECTION

- Clubs are expected to appoint a selection team of at least three members including the president and president elect and the Foundation and/or GSE club co-ordinators or chairs.
- Clubs should interview all suitable applicants.
- Each club may, unless otherwise determined by the Assistant Governor, submit two names in order of merit for consideration by the area selection team.
- Application forms should be carefully checked before submission to the Assistant Governor.
NOTE: Any application that is not on the current application form (obtainable as mentioned above) and that does not comply with the instructions on the form (eg. completed by typing or using block capitals) or that does not include the team member's Essay of Intent will be rejected at area/ district level.
- Applications must reach the **Assistant Governor on or before Friday, 28 October 2011** so clubs must give themselves sufficient time to have their interviews completed in time.

TEAM MEMBER COSTS

- Please ensure that applicants know they are responsible for costs incurred in getting to interviews in Colesberg. Their accommodation and meal costs will be covered by the district. They are encouraged to travel with other candidates from the same area, if possible.

- They should also understand that, should they be selected to accompany a team, they will be responsible for arranging and paying for their own passports, visas, medical insurance costing about R1500, additional clothing (the district contributes R800 towards the blazer costs and pocket badges), travel to and accommodation during preparation sessions and personal expenses while on the exchange. Travel costs will be subsidised for up to two preparation sessions. Home hosting should be used for training sessions if possible.
- Cost of airfares is covered by the Rotary Foundation and the cost of travel, meals and accommodation in the host district are paid by the host district and clubs visited.
- Successful candidates will have to obtain visas to visit the United States and Canada in accordance with the regulations. The cost of visas is in the region of R1000 (USA) and R 520 (Canada) and applicants have to appear personally at an office in Pretoria or Cape Town. Travel costs to these venues will be the responsibility of the team member.

AREA SELECTION

- Each Assistant Governor who receives one or more applications from clubs in his or her area must establish an area interviewing panel of at least FOUR members. Even if there is only one candidate, the candidate must be interviewed to find out if he or she is suitable.
- The Assistant Governor must be a member of the panel and each of the clubs that submits the name of a candidate must nominate a member of the club that did not serve on the club panel.
- After the interviews each Assistant Governor must submit the name and application documents of its top candidate to the Chairman of the GSE Outgoing Committee, Alan Reynolds, **on or before Friday, 18 November 2011**.
- It is recommended that in East London and Port Elizabeth one selection panel be established to cover all applications from the two areas. The names and application documents of **two** applicants in order of merit can then be sent to Alan Reynolds.
- The AG **may** also submit the name(s) and application documents of one or more strong candidates in order of merit to Alan Reynolds. A motivation must be provided for each candidate explaining why he or she should be considered for a district interview.
- Originals of relevant documentation can be posted or delivered to Alan Reynolds at :
30 Couldridge Crescent, Janssensdal, Uitenhage, 6229 to reach him by the date given above. If necessary a copy can be sent electronically to him at alanreynolds@telkomsa.net or faxed to him at 041 991 1077 by the date given above **BUT the original must be sent by post at the same time.**

DISTRICT SELECTION – COLESBERG

The GSE committee will go through all applications submitted to them and select **EIGHT** candidates that will attend the district interviews. This number may be increased by one or two if the quality of candidates deems this necessary. The decision about whom to invite will be made by the GSE committee and the order of preference and motivation of the area selection panel, the essay of intent, and the curriculum vitae will provide the basis for this decision.

The Chairman of the GSE Outgoing Committee will contact clubs that have proposed candidates and the candidates themselves to inform them of the arrangements for the interviews.

Those selected for interviews will be expected to send copies of their applications, curricula vitae and essays of intent **electronically** to Alan Reynolds at alanreynolds@telkomsa.net as well as a **digital copy** of a recent head and shoulders photograph.

We look forward to your participation and trust that you and your fellow members will actively seek outstanding young professional and business men and women as team members for the GSE programme for the 2011-12 Rotary Year. Our District has an enviable reputation to uphold.

Rotary greetings,

Jaap

Jaap Steyn

District 9320 - GSE Chairman 2011-12